# Technical Management Committee Meeting Summary

**Summary of Wednesday, September 9, 2026, Meeting**

Full Video Recording (YouTube): at: https://www.youtube.com/watch?v=RjaRPpzCbhA

**The meeting recording serves as the official minutes of the meeting.**

**Committee Members Present**
Jan Lesher, Pima County
Camine DeBonis, Pima County
Kristina Swallow, City of Tucson
Sam Credio, City of Tucson
Jeff Wilkins, Town of Oro Valley
Shane Dille, Town of Sahuarita
Jeremy Moore, ADOT
Terry Rozema, Town of Marana
Bob Iannarino
John Bernal
Bill Carrol
Melanie Rice
Alejandro Angel

**Members Absent**
Veronica Moreno, City of South Tucson
Tim Thomure, City of Tucson
Nadine Manuel, Tohono O'odham Nation
Frank Thompson

1. **Call to Order**

   The meeting was called to order at 8:37 a.m., by Jan Lesher, Pima County, serving as Chair.

2. **Approval of TMC Meeting Summaries Review**

   ***Action:*** A motion to approve both the May 13, 2026, and May 27, 2026, meeting summaries was made by Terry Rozema, Town of Marana, and seconded by Jeff Wilkins, Town of Oro Valley. The motion passed unanimously.

3. **Consent Agenda Items**

   **Video Timestamp: 6:34**

   ***Action:*** A motion to recommend approval of both the 2026 RTA Title VI Plan and MTM Contract Amendment to the RTA Board with the request of utilizing present tense in written documents was made by Terry Rozema, Town of Marana, and seconded by Kristina Swallow, City of Tucson. The motion passed unanimously.

Alejandro Angel requested clarification of the MTM contract cost increase and offset by including TNC companies. Mr. Ortega informed the members that the original contract did not include a provision for TNCs originally and that including it does result in an overall reduction in costs.

4. **RTA | Jurisdiction Master intergovernmental Agreements (IGA) – City of South Tucson, Town of Oro Valley, Town of Marana, Town of Sahuarita, Pima County, and City of Tucson**

   **Video Timestamp: 8:42**

   RTA Executive Director Mike Ortega provided the members with a brief review of the Jurisdictional Master Intergovernmental Agreements (IGA) for the City of South Tucson, Town of Oro Valley, Town of Marana, Town of Sahuarita, Pima County, and City of Tucson. This review included a reminder of the prior IGA amendment process and the changes made to streamline the process. Mr. Ortega reminded the members that the master IGA would include project charters and ability to bring forth subordinate amendments as needed. Members were also informed of the draft improvements as recommended by the Technical Management Committee, such as shortened timeframes for amendment escalations.

   Members were provided with the opportunity to ask questions and engage in discussion.

   ***Action:*** A motion to approve the Jurisdictional Master Intergovernmental Agreements (IGA) for the City of South Tucson, Town of Oro Valley, Town of Marana, Town of Sahuarita, Pima County, and City of Tucson was made by Terry Rozema, Town of Marana and seconded by Kristina Swallow, City of Tucson. The motion passed unanimously.

5. **RTA | Jurisdiction Master Transit Intergovernmental Agreements (IGA) – City of Tucson and Town of Oro Valley**

   **Video Timestamp: 12:42**

   RTA Executive Director Mike Ortega provided the members with a brief review of the Jurisdictional Master Transit Intergovernmental Agreements (IGA) for the City of Tucson and Town of Oro Valley.

   Jeff Wilkins inquired about potential future amendments for the Jurisdiction Master Transit IGA. Mr. Ortega informed the members that there may be recommendations to amend the Oro Valley portion of the IGA in the future.

   Members were provided with the opportunity to ask questions and engage in discussion.

   ***Action:*** A motion to approve the Jurisdictional Master Transit Intergovernmental Agreements (IGA) for the City of Tucson and Town of Oro Valley was made by Sam Credio,

City of Tucson, and seconded by Terry Rozema, Town of Marana. The motion passed unanimously.

**6. Conflict of Interest (COI) and Oath of Office Forms**

**Video Timestamp: 14:36**

RTA Executive Director Mike Ortega reviewed the Conflict of Interest (COI) and Oath of Office forms. Members were reminded of the training conducted by Lisa Anne Smith, PAG RTA Legal Counsel, and the recommendation to review the forms on a yearly basis. Additionally, members were encouraged to fill out the forms either digitally or in person at their earliest convenience.

Members were provided with the opportunity to ask questions and engage in discussion.

This was an information only item.

**7. RTA Quarterly Report**

**Video Timestamp: 15:44**

RTA Executive Director Mike Ortega began the discussion with a brief review of the recommended communication and reporting for RTA activities going forward. Members were reminded of the efforts made into creating the quarterly report and were requested to provide feedback at any time for any additional information to be included.

Deputy Executive Director, Business and Finance Greg Byres began the quarterly report with a review of what will be included in the report. This included information on the streamlined IGA process, advances on the delivery team, advances on right of way acquisitions, updates on utility engagement, process mapping activities, and delivery partnerships for First Avenue, Houghton Road, and other jurisdictional projects.

After a brief introduction, Director of Strategic Planning, Programming and Policy Jaime Brown and Budget Manager James Towe provided the members with an in-depth review of the RTA financial overview. Mr. Towe reviewed the projected revenues, which included comparing the FY 2026 excise tax revenues, EBRC pessimistic forecast, and EBRC baseline forecast. In addition, members reviewed the FY 2026 RTA 1 budget, including fund balances and expenditures. Mr. Brown informed the members of upcoming financial activities, such as the University of Arizona Eller EBRC updates, the FY 2028 to Fy 2032 Transportation Improvement Program (TIP) development, and rebalancing of the programming for RTA 1 roadway projects to include RTA 2 projects through formal TIP amendments. In addition, Mr. Ortega emphasized to the members the goal of funding and delivery of RTA 1 projects by the end of year 5.

Bill Carrol inquired if there are annual fluctuations in sales tax dollars and if they are accounted for. Mr. Towe informed the members that the projected sales tax revenue does

fluctuate monthly and is accounted for based on seasonal and monthly variations on the three-year average. Shane Dille requested that the monthly revenue report be shared with the members on a month-to-month basis. Mr. Ortega informed members that the monthly report will be shared with members regularly.

Continuing the report, Mr. Byres informed the members of current project delivery accountability strategies. Members were informed of 22 KPI standards with the goal of tracking projects' financial status and delivery schedule. In addition, members were informed of staff direction, such as regular meetings with jurisdictional project teams and collaboration to mitigate any schedule and budget changes and explore positive opportunities. Members were also shown an example delivery performance analytics tracker, which included color coded statuses.

Following this, members were also provided with updates of current RTA project deliverables. This began with follow-up from June and September inquiries, such as the Sonoran Corridor project, the 2006 plan roadway elements, and transit activities. The TMC also discussed current challenges with UPRR on several RTA projects and asked RTA staff to draft a letter to UPRR to request a meeting and identify a path forward for enhanced coordination and cooperation with scheduling. TMC asked for the letter to include economic impacts and benefits to UPRR. TMC recommended the RTA Board act on this item and visit UPRR. In addition, members reviewed the 30% design milestone for North First Ave. from Grant Road to River Road and were asked to make a recommendation to the board to approve RTA staff as lead partner in the North First Ave project.

Members from Sahuarita, Oro Valley, and City of Tucson provided updates on their respective RTA projects and roadwork activities. Mr. Ortega and Mr. Byres also reviewed the KPI matrixes for the 2006 RTA projects and current RTA projects.

Members were provided with the opportunity to ask questions and engage in discussion.

***Action:*** An action to recommend to the RTA board to draft a letter to UPRR of the economic impacts and benefits of the Harisson Rd. project was made by Terry Rozema, Town of Marana, and seconded by Sam Credio, City of Tucson. The motion passed unanimously.

***Action:*** An action to approve RTA staff as lead partner in the North First Ave. from Grant Road to River Road project delivery was made by Sam Credio, City of Tucson, and seconded by Jeff Wilkins, Town of Oro Valley. The motion passed unanimously.

**8. 30% Design Review for North First Ave. from Grant Road to River Road**

This item was reviewed and acted upon in Item 7.

**9. RTA Process Mapping**

**Video Timestamp: 1:29:31**

Deputy Executive Director, Business and Finance Greg Byres provided the members with a review of the RTA Process Mapping. This included a comprehensive mapping of all projects from design to delivery, as well as a review of its purpose, such as standardized processes, reduced administrative efforts, shortened review and approval cycles, and improved delivery and accountability.

Members were provided with the opportunity to engage in discussion.

This was an information only item.

**10. RTA Experience Builder Demonstration**

**Video Timestamp: 1:35:58**

After a brief introduction, GIS Manager Ralph Granados and GIS Coordinator Derek Weatherly provided the members with an in-depth demonstration of the RTA Experience Builder. This included a demonstration of both 2D and 3D rendered project mapping, utility locations, and potential overlap between the two. Members were also informed of its purpose, such as jurisdictional impacts based on boundaries and any parcel impacts. The demonstration included a review of the Thornydale project from Tangerine Road to Cortaro Farms Road.

Members were provided with the opportunity to engage in discussion.

This was an information only item.

**11. Future Agenda Items**

No future agenda items were proposed

**12. Adjournment**

The meeting was adjourned at 10:25 a.m.

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