

RESOLUTION NO. (R)26-25

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE REGIONAL TRANSPORTATION AUTHORITY OF PIMA COUNTY AND THE TOWN OF ORO VALLY FOR REGIONAL TRANSIT SERVICE IMPROVEMENTS; AND DIRECTING THE TOWN MANAGER, TOWN CLERK, TOWN ATTORNEY, OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION

WHEREAS, The Town is authorized by A.R.S. § 9-240(B)(3) to design, maintain, control and manage public roads within the boundaries of the Town; and

WHEREAS, the Town of Oro Valley and the Regional Transportation Authority of Pima County (RTA) may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. § 11-952; and

WHEREAS, the Town and the RTA desire to enter into an Intergovernmental Agreement, attached hereto as Exhibit “A”, to provide transit services for the greater Oro Valley area while cooperatively working on the design, promotion and regionalization of the Sun Shuttle Dial-a-Ride system.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Oro Valley, Arizona that:

SECTION 1. The Intergovernmental Agreement (IGA) between the Regional Transportation Authority of Pima County and the Town of Oro Valley to provide transit services for the greater Oro Valley area while cooperatively working on the design, promotion and regionalization of the Sun Shuttle Dial-a-Ride system, attached hereto as Exhibit “A” and incorporated herein by this reference, is hereby approved.

SECTION 2. The Mayor and other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as necessary to execute and implement the terms of the Agreement.

SECTION 3. the Town Manager, Town Clerk, Town Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

SECTION 4. All Oro Valley resolutions or motions and parts of resolutions or motions of the Council in conflict with the provision of this Resolution are hereby repealed.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this Resolution or the IGA, attached hereto as Exhibit “A” is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by Mayor and Town Council, the Town of Oro Valley, Arizona, this 3rd day of June, 2026.

TOWN OF ORO VALLEY

Joseph C. Winfield, Mayor

ATTEST:

APPROVED AS TO FORM:

Michael Standish, Town Clerk

Steven Zraick, Town Attorney

Date: _____

Date: _____

EXHIBIT “A”

**INTERGOVERNMENTAL TRANSPORTATION FUNDING AGREEMENT
BETWEEN
THE REGIONAL TRANSPORTATION AUTHORITY OF PIMA COUNTY
AND
THE TOWN OF ORO VALLEY
FOR
REGIONAL TRANSIT SERVICE IMPROVEMENTS:
PROJECT 250 DIAL-A-RIDE TRANSIT SERVICES IMPROVEMENTS**

This Agreement (hereinafter “the Agreement”) is entered into by and between the Regional Transportation Authority of Pima County (“RTA” or “the Authority”), a special taxing district formed pursuant to Title 48 Chapter 30 of the Arizona Revised Statutes (A.R.S.), and the Town of Oro Valley, a political subdivision of the State of Arizona (“the Lead Agency”) pursuant to A.R.S. 11-952.

RECITALS

- A. A.R.S. 48-5301, et seq., authorizes the Authority to act as a regional taxing authority for the purpose of funding multi-model transportation operations and improvements identified in the Regional Transportation Plan (“the Plan”) approved by the voters at the special election held in Pima County, Arizona on March 10, 2026.
- B. The governing board of the Authority is composed of representatives of each member of the regional council of governments in accordance with A.R.S. 48-5303.
- C. Pursuant to A.R.S. 48-5304 (12) the governing board of the Authority has sole authority to implement the elements of the Plan.
- D. Pursuant to A.R.S. 48-5304 (13), the governing board of the Authority shall coordinate the implementation of the Plan among the local jurisdictions.
- E. A Regional Transportation Fund was established by the Arizona Legislature per A.R.S. 48-5307 to be the repository for those funds collected for the purpose of funding the transportation projects identified in the Plan.

- F. The Authority is authorized by A.R.S. 48-5304 (16) and 48-5308 to administer and distribute the regional transportation funds to the members of the Authority and to sell bonds in furtherance of that purpose to fund those projects of programs identified in the Plan.
- G. It is the policy of the Authority to require that a Lead Agency be identified and an intergovernmental agreement (IGA) be approved and entered into by the Authority and the Lead Agency before requests for funding reimbursement or payment can be processed by the Authority.
- H. The Town of Oro Valley has been identified as the Lead Agency for the Project and will be responsible for all aspects of project implementation including, but not limited to: planning, project management, risk management, design, right of way acquisition, service delivery and operation, administration, advertisement, award, execution and administration of the Project.
- I. The Lead Agency is authorized by A.R.S. Title 9, and its Mayor and Council, to oversee design, operation and management of RTA-funded transit services within the Lead Agency's jurisdictional boundaries.
- J. The Lead Agency may have a legal contract with one or more jurisdictions within Pima County empowering the Lead Agency to perform transit service and improvements outside the Lead Agency's jurisdictional boundaries.
- K. The Project is one of the transportation projects included in the Plan or is eligible for funding as part of a categorical program included in the Plan.
- L. The Authority intends to fund the Project under the terms and conditions contained in this Agreement and has entered into this Agreement for that purpose.
- M. The Authority and the Lead Agency may contract for services and enter into agreements with one another for joint and cooperative action pursuant to A.R.S. 11-951, et seq.

NOW, THEREFORE, the Town of Oro Valley and the Authority, pursuant to the above and in consideration of the matters and things set forth herein, do mutually agree as follows:

AGREEMENT

1. **Purpose.** The purpose of this Agreement is to set forth the responsibilities of the parties for the design, construction, maintenance of the Project, as defined in Exhibit A, and to address the legal and administrative matters among the parties.
2. **Dial-a-Ride (DAR) Transit Service.** The proposed DAR transit service is to operate in a call and ride service mode with connections to the regional transit services. This service is more fully depicted in the attached Exhibit(s), including the following:
 - a. Detailed Service scope and schedule.
 - b. Service budget and cost breakdown of items eligible for reimbursement by the Authority including any proposed billing of staff time directly attributable to the Project.
 - c. Total amount of RTA funding allowed for the Service plus a breakdown of any other regional, local, federal or state funding available.
 - d. Designation of Service implementation phases, if applicable, and any additional related agreements.
 - e. Estimated service start date and duration of Service.
 - f. Projected cost reimbursement timeline.
 - g. Any anticipated capital or direct costs.
 - h. Identified of the Lead Agency's duly authorized representative for signing and submitting payment requests.
3. **Effective Date; Term.** This Agreement shall become effective upon filing a fully executed original with the office of the Pima County Recorder and shall continue in effect for the duration of the service proposed in Exhibit A. Expenditures for approved RTA projects made prior to the filing of this Agreement may be eligible for reimbursement.
4. **Responsibilities of the Lead Agency.**
 - a. The Lead Agency shall be responsible for the design, construction and/or operation of the Project in accordance with this Agreement and all applicable public transit facility design and construction standards, RTA minimum equipment specification, Americans with Disability Act (ADA) policies and standards, and Federal Transit Administration (FTA) policies and standards. Design Standards are federal, state, county or municipal standards for engineering, traffic, safety, accessibility, service operations, or public works

- facilities design. Examples of standards include: ADA design guidelines for accessible transit vehicles; facilities and bus stops; ADA rider eligibility policies; FTA vehicle procurement requirements; and FTA guidelines for the design of vehicle maintenance facilities, park-and-ride facilities, and bus stops.
- b. The Lead Agency shall adhere to all policies adopted by the RTA for seamless transit service delivery.
 - c. The Lead Agency shall perform public outreach prior to the initiation of this service or changes to the service once the service has been established. The Lead Agency shall coordinate its public outreach efforts with the Authority and other transit providers to ensure consistent public information is provided and adhere to all federal requirements.
 - d. If consultants or contractors are employed to perform any portion of the Service, the Lead Agency shall be responsible for the contracts for design, construction, operation, and administration of the Service and shall select the consultants and contractors to be used on the Service. The Lead Agency shall immediately provide to the Authority copies of any and all contract documents and related materials upon request by the Authority. The Lead Agency shall retain the usual rights of the owner of a public contract including the authority to approve changes and make payments.
 - e. Any changes to the Service which would result in the final project cost deviating, by ten or more percent, from the Authority's budget amount for the Service, must be approved by the Authority in advance of any changes being made, regardless of the fact that the Authority will not be paying for them.
 - f. The Lead Agency shall be responsible for the assuming all risks associated with the Service except those that are assigned to another agency or jurisdiction that has agreed to that assumption.
 - g. The Lead Agency shall require its contractors performing any portion of the Service to name the Authority as additionally insured and additional indemnitee in all of the Lead Agency's contracts for the Service. The Lead

Agency shall also require its contractors to name the Authority as an additional beneficiary in any performance.

- h. The Lead Agency shall be responsible for then preparing and submitting to the Authority, within the first week of each month or as otherwise specified herein, invoices for payment signed by a duly authorized representative of the Lead Agency and which include sufficient background information documenting payments made to contractors, vendors or any other eligible costs identified in this Agreement or the RTA's Administrative Code. The Lead Agency must retain and certify all vendor receipts, invoices and related Service records as needed and ensure that they are available for review for a minimum of five (5) years after final payment is made unless otherwise specified herein.
- i. The Lead Agency shall be responsible for submitting a status report describing its progress and adherence to the Service scope, schedule and budget with each request for payment.

5. Responsibilities of Authority.

- a. Upon receipt of authorized payment requests, the Authority shall convey to the Lead Agency RTA funds in the amount specified in Exhibit A on a reimbursement basis unless otherwise specified herein. It is acknowledged that the amount identified in Exhibit A is an estimated cost. Actual reimbursements may be less than or greater than the amount reflected in Exhibit A. All payments and reimbursements shall follow the policies outlined in the RTA's Administrative Code.
- b. The reimbursement rate will be at a net cost per hour; the rate paid will be the actual cost incurred, negotiated bi-annually. Other RTA direct costs may be included in Lead Agency billings. Other RTA direct costs are generally of a non-recurring nature and typically do not impact the daily operations of the system. The Authority and Lead Agency will mutually agree upon the eligible other RTA direct costs and said expenditures will be noted on the exhibits attached hereto. Lead Agency will be reimbursed for all other direct RTA costs, subject to receipt of appropriate and sufficient documentation.

- c. Reimbursements will generally be based on the Service schedules established by the Lead Agency and contained in the Exhibit A.
- d. The RTA staff will review all payment requests to confirm that the request is for reimbursement of costs incurred by the Lead Agency for the Service. If the Authority determines that additional information is needed, the Lead Agency will be notified of the request for additional information within five days of receipt of the invoice by RTA.
- e. Upon approval of the request by RTA, the invoice will be processed for payment within ten working days of the invoice submittal.
- f. RTA shall provide all necessary cooperation and assistance to its fiscal agent to process all payment requests from the Lead Agency.

6. Termination. Either party may terminate this Agreement for material breach of the Agreement by the other party. Prior to any termination under this paragraph, the party allegedly in default shall be given written notice by the other party of the nature of the alleged default. The party said to be in default shall have forty-five days to cure the default. If the default is not cured within that time, the other party may terminate this Agreement. Any such termination shall not relieve either party from liabilities or costs already incurred under this Agreement.

Termination. This Agreement may be terminated at any time, without cause, by providing written notice of such termination to the other party at least (90) days prior to the termination date.

Non-appropriation. It is acknowledged that all obligations of the Authority and Town of Oro Valley hereunder to make payments to or incur costs for project items specified in Exhibit A shall be subject to annual appropriation by the respective governing bodies.

7. Indemnification

- a. Mutual Indemnity To the fullest extent permitted by law, each party to this Agreement shall indemnify, defend and hold the other party, its governing board or body, officers, departments, employees and agents, harmless from and against any and all suits, actions, legal or administrative proceedings, claims, demands, liens, losses, fines or penalties, damages, liability, interest,

attorney's, consultant's and accountant's fees or costs and expenses or whatsoever kind and nature, resulting from or arising out of any act or omission of the indemnifying party, its agents, employees or anyone acting under its direction or control, in connection with or incident to the performance of this Agreement.

- b. Notice. Each party shall notify the other party in writing within thirty (30) days of the receipt of any claim, demand, suit or judgement against the receiving party for which the receiving party intends to invoke the provisions of this Article. Each party shall keep the other party informed on a current basis of its defense of any claims, demands, suits or judgements under this Article.
- c. Negligence of indemnified party. The obligations under this Article shall not extend to the negligence of the indemnified party, its agents or employees.

8. Insurance

When requested by the other party, each party shall provide proof to the other party of their worker's compensation, automobile, accident, property damage, and liability coverage or program of self-insurance.

Lead Agency shall include the RTA as an additional insured on Lead Agency's liability insurance policy as part of this Agreement.

- 9. Books and Records.** Each party shall keep and maintain proper and complete books, records and accounts, which shall be open for inspection and audit by duly authorized representatives of any other party at all reasonable times.

- 10. Non-assignment.** Neither party to the Agreement shall assign its rights under this Agreement to any other party without written permission from the other party to this Agreement.

11. Construction of Agreement.

- a. Entire agreement. This instrument continues the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are

hereby superseded and merged herein. Any exhibits to this Agreement are incorporated herein by this reference.

- b. **Amendment.** This Agreement may be modified, amended, altered or changed only by written agreement signed by both parties.
- c. **Interpretation.** All provisions of this Agreement shall be construed to be consistent with the intention of the parties as expressed in the Recitals hereof.
- d. **Captions and Headings.** The headings used in this Agreement are for convenience only and are not intended to affect the meaning of any provisions of this Agreement.
- e. **Severability.** In the event that any provision of this Agreement or the application thereof is declared invalid or void by statute or judicial decision, such action shall have no effect on other provisions and their application, which can be given effect without the invalid or void provision or application, and to this extent the provisions of the Agreement are severable. In the event that any provision of this agreement is declared invalid or void, the parties agree to meet promptly upon request of the other party in an attempt to reach an agreement on a substitute provision.

12. Ownership of Improvements. Ownership and title to all materials, equipment and appurtenances installed pursuant to this Agreement shall automatically vest in the Lead Agency. Should the Service be terminated prior to the end of this Agreement, the Lead Agency shall dispose of the assets reimbursed by the RTA, with all proceeds returned to the RTA.

13. Legal Jurisdiction. Nothing in this Agreement shall be construed as either limiting or extending the legal jurisdiction of the Lead Agency or the Authority.

14. No Joint Venture. It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between the Lead Agency and any Authority employees, or between Authority and any Lead Agency employees. Neither party shall be liable for any debts, accounts, obligations, nor other liabilities whatsoever of the other, including

(without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

15. No Third Party Beneficiaries. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affects the legal liability of either party to the Agreement by imposing any standard of care different from the standard of care imposed by law.

16. Compliance with Laws. The parties shall comply with all applicable federal, state and local laws, rules, regulations, standards and executive orders, without limitation to those designated within this Agreement.

- a. **Anti-Discrimination.** The provisions of A.R.S. 41-1463 and Executive Order Number 99-4 issued by the Governor of the State of Arizona are incorporated by this reference as a part of this Agreement.
- b. **Americans with Disabilities Act.** This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
- c. **Worker's Compensation.** An employee of either party shall be deemed to be an "employee" of both public agencies, while performing pursuant to this Agreement, for purposes of A.R.S. 23-1022 and the Arizona Worker's Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits, which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S 23-906 in substantially the following form:

All employees are hereby further notified that they may be required to work under the jurisdictions or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by laws of Arizona to be employees of both public agencies for the purposes of worker's compensation.

17. Waiver. Waiver by either party of any breach of any term, covenant or condition herein contained shall not be deemed a waiver of any other term, covenant or condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

18. Force Majeure. A party shall not be in default under this Agreement if it does not fulfill any of its obligations under this Agreement because it is prevented or delayed in doing so by reason of uncontrollable forces. The term “uncontrollable forces” shall mean, for the purpose of this Agreement, any cause beyond the control of the party affected, including but not limited to failure of facilities, breakage or accident to machinery or transmission facilities, weather conditions, flood, earthquake, lightning, fire, epidemic, war, riot, civil disturbance, sabotage, strike, lockout, labor dispute, boycott, material or energy shortage, casualty loss, acts of God, or action or non-action by governmental bodies in approving or failing to act upon applications for approvals or permits which are not due to the negligence or willful action of the parties, order of any government officer or court (excluding orders promulgated by the parties themselves), and declared local, state, or national emergency, which, by exercise of due diligence and foresight, such party could not reasonably have been expected to avoid. Either party rendered unable to fulfill any obligations by reason of “uncontrollable forces” shall exercise due diligence to remove such inability with all reasonable dispatch.

19. Notification. All notices or demands upon any party to this Agreement shall be in writing, unless other forms are designated elsewhere, and shall be delivered in person or sent by mail addressed as follows:

<u>The Authority</u>	<u>Town of</u>
<u>Oro Valley</u>	
Michael Ortega	Jeff Wilkins
Executive Director	Town
Manager	
Regional Transportation Authority	11000 N La
Canada	
1 E. Broadway Blvd., Suite 401	Oro Valley, AZ
85757	
Tucson, AZ, 85701	

Zraick

Attorney

Canada

Valley, AZ 85757

Steven

Town

11000 N La

Oro

20. Remedies. Either party may pursue any remedies provided by law for the breach of this Agreement. No right or remedy is intended to be exclusive of any other right or remedy and each shall be cumulative and in addition to any other right or remedy existing at law or in equity or by virtue of this Agreement.

21. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterpart and attached to a single instrument.

In Witness Whereof, the Town of Oro Valley has caused this Agreement to be executed by the Mayor and Council, upon resolution of the Mayor and Council attested to by the Town Clerk, and the Authority has caused this Agreement to be executed by its Chair of the Board.

REGIONAL TRANSPORTATION AUTHORITY OF PIMA COUNTY:

Tom Murphy, Board Chair

Date

TOWN OF ORO VALLEY:

Joe Winfield, Mayor

Date

ATTEST:

Michael Standish, Town Clerk

Date

The foregoing Agreement between the Town of Oro Valley and the Authority has been approved as to content and is hereby recommended by the undersigned.

Michael Ortega, Executive Director RTA

Date

Jeff Wilkins, Town of Oro Valley

Date

ATTORNEY CERTIFICATION

The foregoing Agreement by and between the Regional Transportation Authority of Pima

County and the Town of Oro Valley has been reviewed pursuant to A.R.S. Section 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.

Regional Transportation Authority of Pima County:

Lisa Anne Smith, Attorney for the Authority

Date

Town of Oro Valley:

Steven Zraick, Town Attorney

Date

Exhibit A

Project 250 – Oro Valley Sun Shuttle Dial-a-Ride Transit Service

RTA Ballet Project/Program Number: **Project 250– Oro Valley Sun Shuttle Dial-a-Ride Transit Service**

1. RTA Plan Project Element or Program Category: **Transit Element**
2. RTA 1 TIP Project Number: 42.13
3. Project Name: **Oro Valley – Sun Shuttle Dial-A-Ride**
4. Type of Work (Pre-design, Design, Right-of-way, Construction, Transit Operations, other)
 Pre-Design _____
 Design _____
 Right-of-Way _____
 Construction _____
 Transit Operations X
 Transit Capital X
 Other _____

5. Project Manager for Status Reports (Include Contact Information)

Michael Alexander, Transit Administrator, Town of Oro Valley, 520-229-

4980

malexander@orovalleyaz.gov

and/or

Karl Steinnecker, Transit Supervisor, Town of Oro Valley, 520-229-4987

ksteinnecker@orovalleyaz.gov

6. Authorized representative for signing and submitting payment requests

Michael Alexander, Transit Administrator, Town of Oro Valley, 520-229-

4980

malexander@orovalleyaz.gov

and/or

Roseanne Flores, Administrative Services Manager, Town of Oro
Valley, 520-229-4832
rflores@orovalleyaz.gov

7. Map of transit routes effected by IGA – Attachment A
8. Narrative description of scope of Project, what improvements are included and intent of Project (Discuss any problems and how Project addresses same.)

It is the intent of the Regional Transit Plan to enhance transit service throughout the greater Oro Valley area. The service contemplated under this Exhibit is scheduled to operate in a dial-a-ride service mode with connections to other regional transit services.

Characteristics Sun Shuttle – General Public (Blue zone only)

- Service Hours:
6:00 a.m. – 8:00 p.m. Weekdays
- No Operations on Saturday or Sunday
- No Operations on the following holidays:
 - New Year's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving
 - Christmas
- Origin to Destination in predefined area (see map – Attachment A)

Characteristics Sun Shuttle – ADA trips & Seniors

- Service Hours:
6:00 a.m. – 8:00 p.m. Weekdays
9:00 a.m. – 6:00 p.m. Weekends and Holidays
- 7 days a week
- Door to Door in predefined area (see map – Attachment A)

9. Fares

The Oro Valley Sun Shuttle DAR is a prepaid service. The proposed fares for the services will follow the regionally set service fares for the RTA services.

10. Estimated service start date and duration of service:

This IGA covers the first period from: July 1, 2026 until June 30, 2031. An addendum will be submitted for each period.

11. Projected cost reimbursement rate assuming a 3.0% annual increase. Costs are estimated based on service hours to provide a timeline and estimation to be used by the Authority for cash flow planning.

Cash Flow Projection First Period

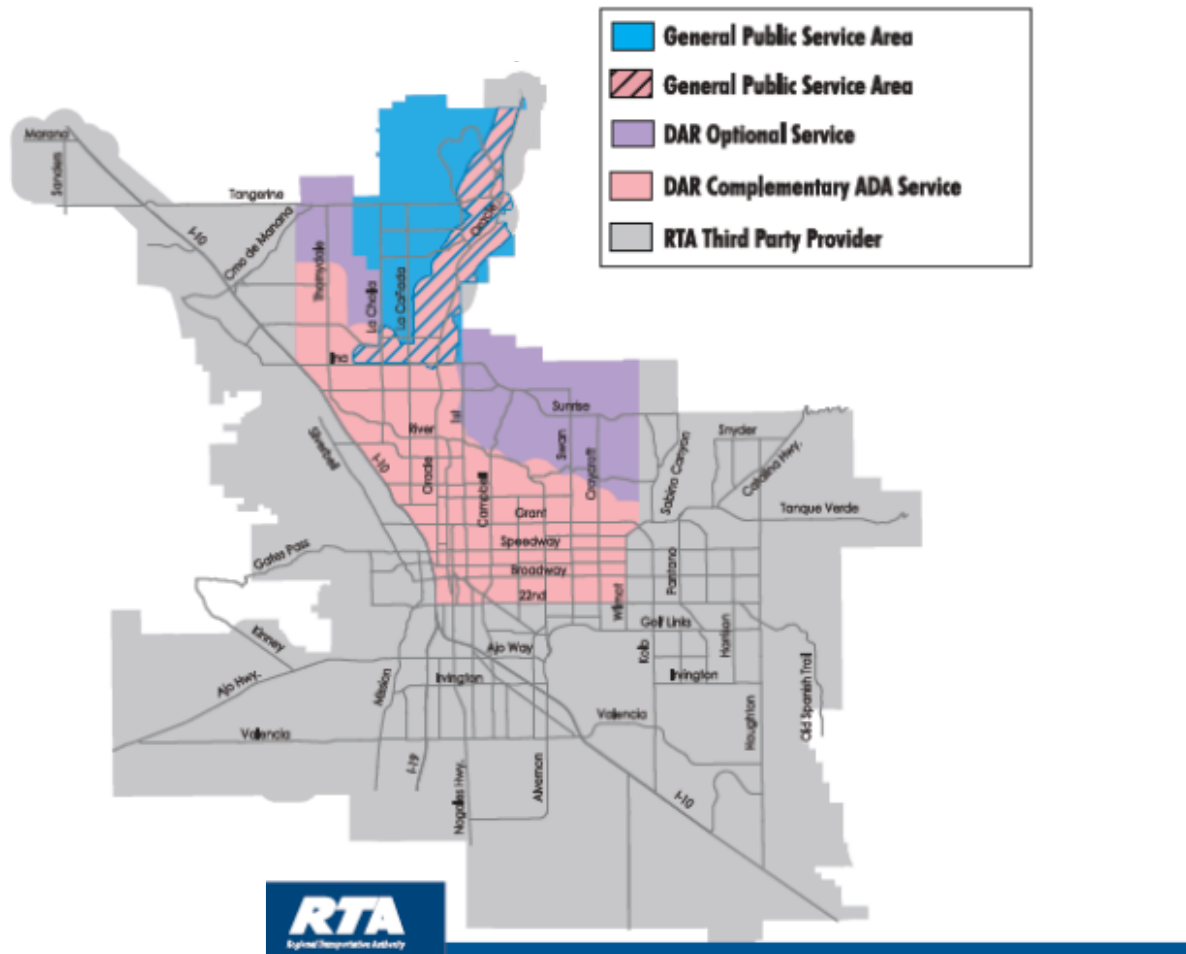
Reimbursement Rate CPH		FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Begins July 1, 2026*		\$ 32.00	\$ 33.86	\$ 35.78	\$ 37.75	\$ 39.78
Estimated	Hours	40,759	41,370	41,991	42,621	43,260
Estimated	Cost	\$ 2,527,042	\$ 2,641,896	\$ 2,761,971	\$ 2,887,502	\$ 3,018,739
Estimated	Passengers	74,000	75,150	76,300	77,450	78,650
Estimated	MOE	\$ 113,000	\$ 116,400	\$ 119,900	\$ 123,500	\$ 127,250
RTA Reimbursement Total		\$ 2,414,042	\$ 2,525,496	\$ 2,642,071	\$ 2,764,002	\$ 2,891,489

- Attachment B – Sample Billing Invoice

12. Administrative modifications may be made to both the service and rate reimbursement rate during the annual service review process. It is the lead agencies responsibility to provide both effective and efficient transit service to the maximum extent possible. To this end both service modifications and rates are subject to performance and variable outside material costs. Administrative modifications may be requested by the Lead Agency and require Town Manager and RTA Executive Director approval before implementation.

13. Monthly Performance Measure will be submitted with monthly reimbursement requests.

Attachment A - Oro Valley Sun Shuttle Service Area Map



Attachment B – Oro Valley Sun Shuttle Brochure

ADA SERVICE AREA FOR PERSONS WITH DISABILITIES		RULES FOR RIDING		FARES AND ADDITIONAL INFORMATION	
WHO IS ELIGIBLE FOR ADA SERVICE? Under the Americans with Disabilities Act (ADA), any individual who has a disability that prohibits riding fixed-route service, and has an ADA Eligibility letter from the City of Tucson's ADA Eligibility Office is eligible to ride Sun Shuttle in the ADA service area indicated by the map below. For details on ADA qualification, visit 149 N. Stone Ave., Tucson, or call (520) 791-5409. CUSTOMER SERVICE HOURS Monday – Friday: 7:00 a.m. – 4:00 p.m. Call (520) 229-4990 or visit orovalleyaz.gov and click on Need a Ride. Reservations are required one to seven days in advance. Trip requests must be made no later than 4 p.m. the day before the trip.	SERVICE AREA All ADA-qualified passengers must originate a round-trip in the General Public Service Area. COMPLEMENTARY ADA VS. OPTIONAL TRIPS Sun Shuttle provides two types of paratransit services: Complementary ADA - paratransit service required by the ADA, and Optional Service - service that goes above and beyond what is required by the ADA. Complementary ADA Service • Trips within 1/4 mile of Sun Shuttle, Sun Tran and Sun Link fixed-route service. • Trips provided during scheduled hours for nearby Sun Shuttle, Sun Tran and Sun Link fixed routes. • Trips within General Service Area and to Complementary Service Area (excluding weekends and holidays.) Optional Service • Trips beyond the 1/4-mile limit and beyond scheduled hours for nearby Sun Shuttle, Sun Tran and Sun Link fixed-route service. • Same day requests • Will Call scheduling • Weekends and Holidays Customer service can assist in determining whether your trip is considered Optional service.	Sun Shuttle is available on a first-come, first-served basis. Do your part to help us create a pleasant and comfortable ride for everyone. Be Safe and Respect Other Riders • Shirt, pants and shoes are required. • No smoking on board, including electronic cigarettes. • Never interfere with the driver's ability to drive safely. • Always keep arms, head and hands inside the vehicle. • Gasoline-powered (GP) bicycles, GP scooters and GP skateboards are not allowed on vehicles or bike racks. • Vehicle batteries and gas containers are not allowed inside transit vehicles. • Except for service animals, keep pets leashed or enclosed in a cage or cardboard box. Take Care of Your Bus • Keep food and drinks in closed containers. No eating on the transit vehicle. • No alcoholic beverages. • Do not litter or create unsanitary conditions. Take your trash with you. • Do not damage transit property. POLICIES Sun Shuttle has various policies in place to ensure safe and efficient service to our community. To learn about the policies, please call (520) 229-4990 or visit orovalleyaz.gov and click on Need a Ride. What do you think of our service? Email your ideas to sunshuttle@tucsonaz.gov City of Oro Valley: Sun Shuttle provides paratransit service for eligible passengers who are unable to use fixed-route transit services. This service is provided on a non-exclusive basis. The City of Oro Valley is not responsible for the safety of passengers or the safety of the vehicle. The City of Oro Valley is not responsible for the safety of passengers or the safety of the vehicle. The City of Oro Valley is not responsible for the safety of passengers or the safety of the vehicle.	Fares are currently FREE. TRANSIT CONNECTIONS Sun Tran Routes 1-99 operate 365 days a year. Sun Express Routes 101X-204X operate during peak morning and afternoon commute times Monday through Friday. Or connect to any of the Tucson area Sun Shuttles routes from Ronstadt Transit Center. If in the Downtown area, Sun Link streetcar commutes from Sun Augustin Mercado to the University of Arizona. To view Sun Tran, Sun Express and Sun Link schedules or connect to any of the Tucson area Sun Shuttle routes, pick up a Ride Guide on the bus or visit www.suntran.com or pick up a Sun Shuttle booklet. Call (520) 792-9222 for trip planning assistance. CANCELLATIONS Please call by 4 p.m. the day before your scheduled trip to cancel. CONTACT US (520) 229-4990 or visit orovalleyaz.gov and click on Need a Ride. CUSTOMER SERVICE HOURS Monday – Friday: 7:00 a.m. – 4:00 p.m. HOLIDAY SERVICE Holiday service available to ADA-certified passengers only. For a list of observed holidays, call (520) 229-4990 Information in alternate formats available upon request. Para información en Español, favor de llamar al (520) 792-9222.		

Oro Valley – Catalina
Dial-a-Ride
General Public, Disabled & Senior Service
Effective November 2023

sun shuttle
dial-a-ride

Neighborhood transportation & connection to Sun Tran routes.

(520) 229-4990
www.suntran.com

WELCOME TO SUN SHUTTLE DIAL-A-RIDE!		GENERAL PUBLIC SERVICE AREA		SENIOR SERVICE AREA	
WHAT IS DIAL-A-RIDE? Sun Shuttle provides dial-a-ride service for individuals traveling in Oro Valley. Service areas vary for seniors, persons with disabilities or the general public. For service area boundary details, call (520) 229-4990 or visit www.suntran.com/sunshuttle. WHICH SERVICE IS FOR YOU? There are three types of dial-a-ride services available with varying qualifications. See what service you qualify for. • General Public - Everyone qualifies to ride in the blue service area. • ADA-Certified Passengers - Must originate a round-trip in the General Public Service Area and can travel to the DAR Complementary ADA and Optional Service Areas. • Seniors 65 & Older - Must originate a round-trip in the blue zone and can travel to the yellow or green zones. HOW TO DIAL-A-RIDE • To schedule a ride call (520) 229-4990 one to seven days in advance, or visit orovalleyaz.gov and click on Need a Ride. • When scheduling your trip, provide your name, date of travel, departure location, destination and desired arrival time. • Be ready at your scheduled pick-up location at least 5 minutes early. Wait where the Sun Shuttle driver can see you. • When you board, verify your desired drop-off location with the driver. • Gather personal belongings before you exit. If you have a bike stored in the bike rack, let the driver know you need to unload your bike. Sun Shuttle is not responsible for items left on the vehicle.	WHO IS ELIGIBLE? Anyone can ride the Sun Shuttle Dial-a-Ride general public service who is traveling within the area indicated on the blue map. Qualified senior and disabled passengers can travel outside this area, but round-trips must originate in the blue zone. View qualified senior and disabled service areas for details. SERVICE HOURS Monday - Friday 6:00 a.m. – 8:00 p.m. FARES Fares are currently FREE. RESERVATIONS Reservations are required one to seven days in advance. Trip requests must be made no later than 4 p.m. the day before the trip. Please call (520) 229-4990 to make your reservation or visit: orovalleyaz.gov and click on Need a Ride. CUSTOMER SERVICE HOURS: Monday – Friday 7:00 a.m. – 4:00 p.m.	WHO IS ELIGIBLE FOR SENIOR SERVICE? Individuals aged 65 or older are eligible to use Sun Shuttle's Dial-a-Ride service in the senior service area as long as a round-trip originates in the blue zone. Previous Coyote Run passengers under the age of 65 who were last saved are still eligible. All new senior passengers must be age 65 or older. FARES Fares are currently FREE. SERVICE HOURS Monday - Friday 6:00 a.m. – 8:00 p.m. RESERVATIONS Reservations are required one to seven days in advance. Trip requests must be made no later than 4 p.m. the day before the trip. Please call (520) 229-4990 to make your reservation or visit: orovalleyaz.gov and click on Need a Ride. CUSTOMER SERVICE HOURS Monday – Friday 7:00 a.m. – 4:00 p.m.			

TERMS: NET 30 DAYS		
Month	DESCRIPTION	AMOUNT DUE
End	RTA Project 47 Sun Shuttle Dial a Ride Transit Services	
Date	Sun Shuttle Dial-a-Ride Transit Services	
7/31/2022	Days in Service Month 31	
I.	Service Cost	
	Cost per Hour - DAR Service	
	RTA Service Hours 3,034.00	
	Fully Allocated Cost per Hour \$ 32.00	
	Sub-total Cost per Hour ADA	\$ 188,108
	Service Cost	\$ 188,108
II.	Direct Cost	
	Other Direct Costs (non-recurring):	
	Driver Training (Expansion) \$.	
	Vehicle Repair Invoices \$.	
	Sub-total Direct non-recurring Costs	\$.
	Direct Cost	\$ -
	Total Cost:	\$ 188,108
III.	Credits	
	Other funding sources .	
	Less Total Credits: .	\$ -
	Total Amount Due from RTA:	\$ 188,108

RTA Projected Amount FY 2026/27	\$ 2,414,042
Year to Date Projected RTA Expenditures	\$
Year to Date Actual Billing:	\$
Remaining RTA Balance	\$ 2,414,042

Project Comments, Status, etc.

Sun Shuttle Dial-a-Ride is the integrations of all dial-a-ride services within Oro Valley. This service became operational in February 2012 and reauthorized in March 2026.

DO NOT MAIL CASH.
Retain a copy for your records and return one copy with your payment.

I certify that the information contained in this pay request is true and accurate. I further certify that RTA funds have been expended in accordance with applicable RTA Policies and Procedures.

3/11/2026

XXXXXXXXXX, Transit Services Administrator
Date

For RTA Use Only

	Yes	No
RTA funds are available in the current year budget:	☐	☐
Project funding has been authorized in the current TIP:	☐	☐
IGA/Project Agreement has been executed:	☐	☐
Additional Insured/Beneficiary documentation provided:	☐	☐
Sufficient documentation provided:	☐	☐

RTA Approval & Title	Date
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FORD E-450 STARCRAFT – 14 PASS – 3W/C POS

